

For office use: Banner ID/course code	
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Application Deadlines	Full year / Semester 1 (Sep Arrival): 15 May	Semester 2 (Jan arrival) : 15 October
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Please read the notes on Page 5 BEFORE completing and submitting this application form electronically.  
Handwritten applications will NOT be accepted.

## SECTION A - To be completed by the student

Erasmus Exchange       International Exchange       Study Abroad (fees payable)

## 1. Personal Details

Surname / Family Name			
First Name(s)			
Date of Birth	(dd/mm/yy)	Gender	Male <input type="checkbox"/> Female <input type="checkbox"/>
Address			
Telephone Number			
Email address 1			
Email address 2			
Nationality		Dual Nationality	
Country of birth		Nationality including Dual Nationality of your spouse or civil partner.	
Country of permanent residence		List last 3 years of residence	
Nationality of Mother including Dual Nationality		Nationality of Father including Dual Nationality	
Passport number		Passport Nation of issue	
Visa. Tick as appropriate.	Student Visitor Visa <input type="checkbox"/>	Tier 4 (General Student) Visa <input type="checkbox"/>	I don't know yet <input type="checkbox"/>

## 2. Study Details

Name of Home University				
Subject/ name of degree in your home country				
ERASMUS CODE (Erasmus Only)				
Name of Agent (if applicable)		Agent Code (if applicable)		
Faculty where you will be studying				
Subject area you will be studying				
Academic Year (e.g. 2017-2018)				
Study period: select as appropriate	Full Year (Sep to June) <input type="checkbox"/>	Semester 1 (Sep) <input type="checkbox"/>	Semester 2 (Jan) <input type="checkbox"/>	Other:

Level of study at Southampton	Undergraduate <input type="checkbox"/>	Postgraduate taught (Masters) <input type="checkbox"/>	Postgraduate research (Doctoral) <input type="checkbox"/>
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### 3. Proposed Study Modules

Contact the [Academic Department](#) where you will be studying for details of the modules available or alternatively take a look at our current module catalogue (<http://www.southampton.ac.uk/courses.page>) to help you complete this section. For English language courses, see Notes on Page 4.

Give details of the modules in which you are interested in order of preference. **It may not be possible for you to take all your preferred modules. Availability will be confirmed when you arrive.**

**If you would like to take a module in a different subject area please indicate below (only ONE per semester – not applicable if you are a Law student).**

Semester 1	Module Title	Module code	CATS/ECTS credits
Preference 1			
Preference 2			
Preference 3			
Preference 4			
Reserve			
Reserve			
Semester 2	Module Title	Module code	CATS/ECTS credits
Preference 1			
Preference 2			
Preference 3			
Preference 4			
Reserve			
Reserve			

<b>To be completed by Erasmus only</b>	
Number of credits required by my home University (it should be 60 credits per semester = 30 ECTS)	
If less than 30 ECTS a semester, please explain why.	

<b>Students applying to the Winchester School of Art:</b>	
Please choose <b>one pathway only</b> and select your preferred subject areas in order of preference	
<b>Fine Art Pathway</b>	Fine Art <input type="checkbox"/>
<b>Graphic Arts Pathway</b>	Graphic Design <input type="checkbox"/> Illustration <input type="checkbox"/> Photography <input type="checkbox"/> Motion Graphics <input type="checkbox"/>
<b>Fashion/Textile Design Pathway</b>	Fashion Design <input type="checkbox"/> Knitwear <input type="checkbox"/> Printed Textiles <input type="checkbox"/> Woven Textiles <input type="checkbox"/>
<b>Fashion Marketing/Management</b>	Fashion Marketing <input type="checkbox"/> Fashion Management <input type="checkbox"/>
<b>Current year of study</b>	Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input type="checkbox"/> Year 4 <input type="checkbox"/> Other _____
<b>All Pathways (with the exception of Fashion Marketing/Management)</b>	I enclose a portfolio <input type="checkbox"/> (For guidance on submitting your portfolio, see the Notes on Page 4)

### 4. Education

<b>Please attach your most recent Transcript of your studies translated into English.</b>	
Attach a transcript of your studies <input type="checkbox"/>	
<b>Name of Institution</b>	<b>Qualification</b>

**5. English Language Competence**

Is your first language English?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If no, what is your first language?	
<p>The Language Requirement for Regular Academic Session is IELTS 6.5* or equivalent with no subscore below 5.5. This can vary according to programme, for more information about requirements and exemptions please visit the following <a href="#">website</a>  <b>If you are an Erasmus student it is assumed that your language proficiency has been assessed by your home institution as being the required level as detailed on the Erasmus+ Agreement.</b></p>			

**6. Additional Support**

Do you have any disabilities or medical or mental health conditions which might require special arrangements or facilities?	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please give details on a separate sheet
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**7. Signature of Student** \_\_\_\_\_

**Data Protection**

Do you consent to the University of Southampton and your home institution processing your application to undertake a programme at the University of Southampton on your behalf and for personal information about you and regarding your application, your progress and any marks or other relevant information being transferred between the University of Southampton and your home institution and vice versa?

Yes  No

**I confirm that:**

- the information I have given above is correct to the best of my knowledge.
- while I am studying at the University of Southampton, I agree to abide by the University's regulations, including those regarding academic integrity, personal conduct and behaviour.
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Signature \_\_\_\_\_ Date \_\_\_\_\_

**SECTION B - To be completed by the Study Abroad or Exchange Co-ordinator or Personal Tutor at the sending university**

**I confirm that:**

- this student has been nominated by our institution to undertake a study placement at the University of Southampton
- this student has sufficient academic ability and English language competence to follow the proposed programme of study at the University of Southampton.

Name \_\_\_\_\_

Role \_\_\_\_\_

Telephone Number \_\_\_\_\_

Email \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**IMPORTANT:  
PLEASE COMPLETE AND RETURN THIS FORM WITH YOUR APPLICATION**

**ETHNIC ORIGIN SURVEY**

The university takes pride in the diversity of its students and is committed to creating an inclusive environment for students where differences are respected and students are treated in a fair and non-discriminatory way. The information you provide on this ethnic survey allows us over a period of time to determine our progress in meeting our commitment to increasing diversity in our student recruitment and retention.

All students applying to universities in the UK are asked to complete an ethnic origin form. The information is required by the Higher Education Statistics Agency and is used for monitoring purposes.

This information is NOT used for admissions purposes. Upon receipt in Student Services, the form is kept separate from your application and is not seen or made known to anyone considering your application for admission.

**Please fill in the course you have applied for and print your name before signing the form. Please return this form with your application.**

Please read the list below and tick the appropriate box that you feel most nearly describes your ethnic origin.

White-----	<input type="checkbox"/> (10) White – British <input type="checkbox"/> (13) White Scottish <input type="checkbox"/> (14) Irish Traveller <input type="checkbox"/> (15) Gypsy or Traveller <input type="checkbox"/> (19) Other white background
Black or Black British -----	<input type="checkbox"/> (21) Black or Black British -Caribbean <input type="checkbox"/> (22) Black or Black British - African <input type="checkbox"/> (29) Other Black background
Asian or Asian British -----	<input type="checkbox"/> (31) Asian or Asian British - Indian <input type="checkbox"/> (32) Asian or Asian British - Pakistani <input type="checkbox"/> (33) Asian or Asian British - Bangladeshi <input type="checkbox"/> (34) Chinese <input type="checkbox"/> (39) Other Asian background
Mixed -----	<input type="checkbox"/> (41) Mixed - White & Black Caribbean <input type="checkbox"/> (42) Mixed - White & Black African <input type="checkbox"/> (43) Mixed - White & Asian <input type="checkbox"/> (49) Other Mixed background <input type="checkbox"/> (49) Other Mixed background
Arab	<input type="checkbox"/> (50) Arab
Other Ethnic background	<input type="checkbox"/> (80)

I consent to the university processing this information for monitoring purposes, on the understanding that it will not be divulged to any person considering my application for admission.

NAME \_\_\_\_\_ TYPE OF STUDY APPLIED FOR \_\_\_\_\_

Erasmus Exchange

International Exchange

Study Abroad (fee paying)

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please return your completed application form in .pdf version to:**

Non-EU Exchange, Switzerland and Study Abroad  
 Email: [studyabroad@soton.ac.uk](mailto:studyabroad@soton.ac.uk)

Erasmus Exchange  
 Email : [erasmus@soton.ac.uk](mailto:erasmus@soton.ac.uk)

**Application Completion Notes**

Notes on completing the application form (all sections are compulsory)

Please complete the form electronically or in black ink using capital letters (e.g. A, B, C)

Please note that if you are completing the .pdf with *Adobe Reader*, you will not be able to save your changes but only print it directly. You can save your changes on a .pdf version only using *Adobe Acrobat X Pro*. To save your .doc files as a .pdf please follow the tutorial on <http://www.soton.ac.uk/~fangohr/computing/pdfwriter.html>

When ticking a box please right click on the  go to *Properties* and change the *Default Value* to 'Checked'

## **SECTION A** Section A must be completed by the applicant student

### **1 Personal Details**

If your contact details change after you have applied, please contact the International Office as soon as possible.

### **2 Study Details**

You will be studying in one of the University of Southampton's Faculties (e.g. Humanities) and in an Academic Unit within a Faculty (e.g. Modern Languages). Please ask your Exchange Co-ordinator which Academic Unit you will be visiting if you are unsure.

The study periods available are:

**Full year:** September to June                      **Semester 1:** September to January                      **Semester 2:** January to June  
If you are coming at another time please select 'Other' and apply by the appropriate deadline.

### **3 Proposed courses of study (units/modules)**

For details of courses available please visit our [website](#). **Please note it may not be possible for you to take all your preferred courses.** Four modules per semester is required, however please select additional reserve modules.

**If you will be studying at Winchester School of Art**, please specify your preferred pathway options, the current year of your studies and **include your portfolio** which should contain: your name, your current level and year of study at your home institution; six images of your current work (jpeg or pdf); a list of the six images with title, medium, scale, date made, and if the image is the whole piece of work or a detail.

### **4 Education**

Please provide your most recent transcript, translated into English.

### **5 English Language Competence**

It is important that your spoken and written English language is **university-level** standard so you can participate actively in your studies. We are not able to support students with a lower level of English. Please give as much information as possible.

### **6 Additional support**

Please give us details if you will need extra personal or academic support during your studies at the University.

### **7 Signature**

Please read the declaration and sign your application.

## **SECTION B**

Section B must be completed by the Institutional Exchange Co-ordinator or an appropriate member of staff at your university.

### **Application Checklist**

- Application form and Ethnicity Form
- Latest Transcripts of Records translated into English
- English Language test results (if required)
- Portfolio (for students applying to Winchester School of Art)

### **Application Process Timeline**

Please return your application form **to the Study Abroad and Exchange team by the appropriate deadline**. We will pass your application to the Academic Unit where you will be studying. If the Academic Unit approves your application they will send you **an offer letter or email**. It is important that you do not make any arrangements for travel or accommodation until you receive an unconditional offer letter.